

PSB Project Group Report

Prepared by: Manon Horscroft Date: 21.05.2021

Well-being Plan Aim	Create conditions for communities to support individuals from all backgrounds to live fulfilling, independent lives Develop and sustain social networks, and cultural and linguistic opportunities in order to enhance well-being and maintain independence.	
Our Values	Welsh Language, Tackling Inequalities, Involvement, Sustainability, Leading By Example	
Project Group Name	Understanding Our Communities	
Chair Vice-Chair	Hazel Lloyd-Lubran , Ceredigion Association of Voluntary Organisations (CAVO) Inspector Andrew Merry, Dyfed-Powys Police	

Project Group Membership <i>(Names in bold signify attendance at meeting)</i>			
Ceredigion County Council	Cllr Dafydd Edwards, Naomi McDonagh, Sara Dafydd, Manon Horscroft , Diana Davies, Alan Haird , Llyr Hughes, Lowri Evans / Cyra Shimell, Meleri Richards , Mari Hopkins, Sarah Bowen, Michael Smith	Wales & West Housing	Rhiannon Ling
		Ceredigion Association of Voluntary Organisations	Teleri Davies , Kate Naidoo, Chesca Ross
Hywel Dda University Health Board	Delyth Evans, Stepheni Kays , Anna Bird	Ben Lake's Office	Carys Lloyd
Mid & West Wales Fire & Rescue Service	Craig Thomas	Cered	Non Davies
Tai Ceredigion	Catrin Owen	Public Health Wales	TBC

SYNOPSIS OF PROJECT GROUP MEETING

Key Points discussed at Project Group meeting:

Apologies: Cllr Dafydd Edwards, Anna Bird, Rhiannon Ling, Sarah Bowen, Llyr Hughes, Mari Hopkins, Lowri Evans

Also in Attendance: Rob Starr (Ceredigion County Council)

PSB Feedback

Hazel Lloyd-Lubran (HLL) gave an overview of the updates provided at the last PSB meeting in April, including presentations on the Local Well-being Plan Annual Report and the Tackling Hardship Strategy.

Tackling Hardship Strategy Data Dashboard Presentation

Rob Starr (RS) provided a presentation on the Data Dashboard implemented to support Ceredigion County Council's (CCC) Tackling Hardship Strategy and Economic Recovery. Since the onset of the pandemic, a significant amount of data regarding the impact of COVID-19 has been released via sources such as the Office for National Statistics (ONS) and Welsh Government (WG). Key headline data on hardship and the economy have been collated into the Data Dashboard to allow for monitoring of emerging trends on both a local and national level.

An overview was provided on headlines including unemployment, groups disproportionately affected, digital connectivity and the housing market. Due to a lag in unemployment data, RS explained that benefit claims for the reason of being unemployed are therefore monitored via claimant counts. Data showed a 132% increase in claimant counts across Ceredigion since March 2020, with a significant number of 18-24 year olds affected. RS noted that concern also remains around the end of the furlough scheme, and the implications this may have on potential job losses and consequent hardship. Data relating to digital connectivity showed 12% of households nationally remained without access to the internet, and RS reinforced that this is a concerning figure during a period where a significant amount of information sharing and communication is carried out online. Recent trends in the housing market showed a sharp growth in demand and price both across the county and on a national level, which raised further concerns for the impact on first time buyers and the disproportionate effect on the younger generation. With figures suggesting that a quarter of the population remain concerned about their ability to pay their monthly bills, RS reported that the implications of the pandemic are likely to continue months and years into the future. With this in mind, it was confirmed that the Performance and Research Team will continue to develop the Data Dashboard moving forwards. The Chair suggested this information may prove beneficial in assisting 3rd sector organisations support grant application processes.

ACTION: RS to circulate the link to the Data Dashboard with any interested partners.

ACTION: RS to produce monthly headline figures to share with partners and the 3rd sector.

Engagement and Communication

Delyth Evans (DE) reported that work is progressing around setting up the regional site for Engagement HQ, and that discussions are underway for training sessions to take place. Michael Smith (MS) and Mari Hopkins (MH) are working to overcome logistic challenges that would allow a member of the Ceredigion Association of Voluntary Organisations (CAVO) Team to attend training on the Local Authority's Engagement HQ site. With regards to the proposed recruitment of a Regional Engagement & Participation Officer through the West Wales Care Partnership, The Chair reported that consultants would now be appointed due to timescales and funding drawing to a close in March. From this, it is hoped that a realistic framework or engagement cycle can be established which partners can support.

DE noted that Hywel Dda University Health Board (HDUHB) are running a new engagement exercise based on building a healthy future after COVID which is running until the 22nd of June. The exercise will focus on experiences during the pandemic, nominations for a new hospital site and other issues the Health Board need to consider. Following conversations held at the previous Project Group (PG), Sara Dafydd (SD) queried as to whether partners would still be interested in collating information on any upcoming events that could be strengthened through Radio Aber's coverage.

ACTION: SD to create an Events Template and upload to MS Teams for partners to populate as appropriate.

Data and Community Assets

RS provided an update on preparation and progress leading up to the Assessment of Local Well-being. It was confirmed that an Expression Of Interest (EOI) was submitted to Co-production Network Wales in partnership with Carmarthenshire and Pembrokeshire, with Powys submitting a separate bid due the county's geographical area. RS confirmed that Engagement Plans have been established both locally and regionally, and that work is continuing with regional partners to identify themes and questions for inclusion in the survey. A toolkit for PSB organisations on facilitating engagement events is also in progress. The post for a Regional Wellbeing Co-ordinator who will support the Assessment of Local Well-being process has been advertised, with the closing date on the 1st of June. Michael Smith (MS) stated that facilitated workshops with PSB Project Groups would be taking place during the coming months, and that a session to support the facilitator's toolkit for PSB organisations would be arranged shortly.

ACTION: SD to circulate details of the Regional Wellbeing Co-ordinator post.

ACTION: A session to be arranged with partners to support the process of utilising the toolkit for PSB organisations.

The Chair provided an update on the Volunteer Recovery Grant. A list of training providers is in the process of being formulated, with Mental Health and Basic First Aid sessions for volunteers to be launched during the course of the year. It is hoped that links can be made with Mental Health West Wales to understand what other sources of support there is available, and to signpost to further training opportunities where appropriate. The Chair confirmed that Volunteers Week will commence on the 1st of June, and it is hoped that the launch of the Volunteering Strategy and Volunteer Awards can coincide with this.

ACTION: Partners to raise the profile of the Volunteer Awards to promote recognition of the good work that has been accomplished by communities since the onset of the pandemic.

Co-production

The Chair confirmed that a Steering Group has been established to explore the possibility of implementing the Participatory Budgeting process in New Quay by building on the findings of Severn Wye's consultation exercise in the area. The Chair also noted that asset based development training is being progressed through Programme 7 regionally, with a series of dates and a list of providers to be decided.

ACTION: An update on the Severn Wye New Quay project to be provided at the next meeting.

Project Group Membership Review

The Chair reported that contact had been made with Public Health Wales (PHW) with regards to nominating a representative to attend PG meetings moving forwards. It was noted that challenges around partner capacity to regularly attend meetings was raised at the wider PSB meeting in April, and that it would prove timely for contact to be made with members to ascertain current circumstances and continued commitment to the work of the PG.

A.O.B

SD reminded partners that the next meeting of the Task & Finish sub-group to be held on the 18th of July would be dedicated to a workshop on the Assessment of Local Well-being facilitated by CCC's Performance & Research Team. The Chair closed the meeting by thanking partners for their contributions.

Next meeting: 20th of July, 10:00am-12:00pm

ACTIONS CONTAINED IN LOCAL WELL-BEING PLAN UNDER THIS AIM

Short Term Action	Medium Term Action	Long Term Action
Work with communities to have a better understanding of their physical, social	Develop innovative, responsive and intergenerational 'hubs' (physical, virtual	Move towards a model of co-design and production of services, that prioritises

and natural assets and their changing dynamics. Achieved by bringing together key stakeholders who represent the diversity of our communities e.g. cultural and linguistic, and the services that support them.	and social) as a focus and connection point for communities.	active participation and intergenerational activities.
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ACTION PLAN: MARCH 2021 – MARCH 2022

KEY	
GREEN	Active and on track
AMBER	Active but some concerns and needs close monitoring
RED	Active but major concerns and needs corrective action
BLUE	On-hold
BLACK	Closed

STEP 1: Identify geographical communities and communities of interest (<i>Data and community assets</i>)			
Activity		Date Due	Comments
1.1	Gather reports and results from recent community engagement exercises. Ensure we consider element of rurality.	Ongoing	<u>Cered community consultations</u> – Aberaeron, Lampeter, New Quay <u>Rural Futures</u> – Llandysul, New Quay <u>Cynnal y Cardi</u> – Lampeter, Llangrannog <u>CAVO</u> – Llandysul <u>PSB</u> – Cardigan, Penparcau Place Plans
1.2	Assess current list of key stakeholder groups in preparation for the Wellbeing Plan Assessment.	Ongoing	21.01.21 Consider establishment of Task & Finish group to discuss where data will be held centrally in the first instance. Formulate a list of data holders, and consider how they might feed into Wellbeing Plan Assessment.

			19.03.21 Task & Finish group will meet in April and May to discuss draft engagement plan, with a further session scheduled in June for an engagement workshop.
1.3	Develop Writemedia / Engagement HQ platform as a repository for engagement reports.	Ongoing	21.01.21 Consider establishment of Task & Finish group to discuss where data will be held centrally in the first instance. 19.03.21 Data collection will be focussed on surveys, polls, focus group sessions – It was agreed that Engagement HQ would act as a welcome addition if ready by engagement period. Also possibility that Engagement HQ can be used as a tool in Participatory Budgeting approach in New Quay.
1.4	Further explore links with Understanding Welsh Places as a community data source.		Consider how this data source relates to T&F data group.

STEP 2: Develop programme of engagement with communities and agree clear purpose and message to communicate the vision and encourage participation (*Engagement and Communication*)

	Activity	Due Date	Comments
2.1	Test Engagement HQ site.	Ongoing	Consider how site can support the Wellbeing Assessment process. 21.05.21 Plans are progressing for training sessions to be carried out on the Engagement HQ platform.
2.2	Develop key messages and approach for Wellbeing Plan engagement exercise.		Learn from New Quay work – Consider how this data collection process can support and inform the formulation of strategies. Link with Transformation Programme 7 Participation and Engagement work.

2.3	Develop and deliver an engagement skills programme for PSB partner workforce which will include co-production techniques, making every contact count.		Transformation Programme 7 or Ceredigion ICF Training Budget to support provision.
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STEP 3: Work with communities to understand their assets – including buildings, people, skills, activities, events and services (*Data and community assets*)

	Activity	Due Date	Comments
3.1	Incentivising and recognising volunteering	Ongoing	21.05.21 Promotion of Volunteer Week and Volunteer Awards. Volunteering Strategy to be launched during Volunteer Week. Mental Health and First Aid Training to be provided to volunteers as part of the Volunteer Recovery Grant.
3.2	Rebuilding communities post Covid.	Ongoing	Reopening Community Venues Advisory Panel 19.03.21 Information session to be held before indoor activities can restart to remind community venues of support and resources available, TTP regulations, and prepare for the Senedd and PCC elections at the start of May.
3.3	Promote Connect to Ceredigion as a community skills exchange and information site.	Ongoing	Transformation Programme 7
3.4	Promote InfoEngine / Dewis as the online directory of community services.	Ongoing	Transformation Programme 7

STEP 4: Support communities to work as Community Service Boards (*Co-production*)

	Activity	Due Date	Comments
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4.1	Work with communities and key officers to establish Task Forces to co-design and deliver solutions to meet needs identified in the Place Plan process.		
4.2	Support the network of local support groups established to respond to the COVID-19 crisis and encourage the development of Community Plans.	Ongoing	Details to be decided – 28.01.21 19.03.21 Community Resilience Plans in the process of being developed through the Volunteer Recovery Grant, along with training opportunities to be identified for volunteers around first aid, mental health and confidence building.
4.3	Work with partners to pilot participatory budgeting approaches to distribute key funds to communities including Police and Crime Commissioners funding and Transformation Programme 7 Local Action Hub Funding.	Ongoing	Transformation Programme 7 19.03.21 Initial discussions held with Teresa Walters (Severn Wye) regarding employing the PB approach following action plans and needs assessment at New Quay. 21.05.21 Steering Group established with the aim of advancing the Participatory Budgeting process in New Quay.

PSB: DECISIONS & RISKS

Decisions Required or Risks to be highlighted to the PSB